



Regional Office
 4921 Highway 58, Chattanooga, TN 37416
 Phone: 423.899.6306 Fax: 423.892.1744
 lharris@eldershardware.com

BUSINESS ACCOUNT UPDATE FORM

Business Name: _____
 New Business Name (if applicable) _____
 Business Address: _____

Business Phone Number: _____ Business Fax: _____
 Billing Address (if different): _____

Acct. Payable Phone Number: _____ Acct. Payable Fax: _____
 Contact Person: _____

“Green Program” Receive your invoices and/or statements via email please provide your email address:
 Email address: _____ Invoices only Yes / No Statements & Invoices Yes / No

TAX AND BUSINESS INFORMATION

Do you make tax exempt purchases? _____ (If yes, please enclose a copy of your Tax Exempt Certificate.)
 Business is a (circle one): Corporation LLC Partnership Proprietorship
 (Answer the next question for partnership and proprietorship only)
 Social Security Number of Owner(s): _____

Officers or Principals:
 Name: _____ Title: _____
 Name: _____ Title: _____
 Name: _____ Title: _____
 Name: _____ Title: _____

Bank Reference: _____ Phone: _____

CHARGE INFORMATION

List all persons authorized to charge on this account: _____

Special Instructions (provided by the customer): _____

ACCOUNT TERMS

1. Balance of the account is due the 10th of the month following the receipt of a statement.
2. A service charge of 1.5% is assessed for the entire balance of an account not postmarked by the 10th.
3. Charging privileges will be temporarily suspended if the credit limit is met or exceeded.
4. If the account is turned over for collection, you will be liable for all additional costs, fees, and penalties.
5. Any account which becomes 90 days past due will be closed.
6. This account is valid at the following Ace Hardware stores:
Chattanooga **Chattanooga**-4921 Hwy 58 • **Dallas Bay**-8531 Hixson Pike • **Brainerd**-5906 Lee Hwy • **Dayton Blvd**-1870 Dayton Blvd • **East Ridge**-3502 Ringgold Rd • **Cleveland**-990 25th St • **Ooltewah**-9231 Lee Hwy • **East Brainerd**-8164 East Brainerd Rd • **Walden**-2000 Taft Hwy • **SouthSide**-2700 South Broad Street
North Georgia **Rome**-1804 Turner-McCall Blvd • **LaFayette**-512 S. Main Street • **Ringgold**-100 Helpful Place • **Chickamauga**-36 General Bushrod Johnson Ave
Knoxville **Halls**-6950 Maynardville Pike • **Dixie Lee Junction**-13800 Kingston Pike • **Bearden** – 150 North Forest Park Blvd • **North Broadway** – 2027 North Broadway • **South Knoxville** – 4217 Chapman Highway
7. **All payments should be mailed to: Ace Hardware Regional Accounting Office, 4921 Hwy. 58 Chattanooga, TN 37416.**
8. We may investigate your credit records and verify your credit references. We may also report to commercial credit reporting agencies and other creditors the status and payment history of your account.
9. We reserve the right to change any term or part of this agreement by sending you a written notice before the change becomes effective. The use of your account after the mailing of a new or modified agreement will constitute your consent to the changes made.

I certify that I have read and agree to abide by all Account Terms and that all of the information provided in this application is true and complete and is made for the purpose of opening an account with Ace Hardware of Chattanooga, Inc., or one of the affiliated stores listed above. The account is to be used for the purchase of goods and services.

Dated: _____ Signature: _____ Title: _____